

Health, Safety and Hygiene

- HEALTH & SAFETY

- Preventative maintenance is practiced through regular checks for hazards indoors & outdoors following a weekly checklist.
- ALL staff must be vigilant at all times in ensuring the safety of not only their own group, but all children in our care.
- Supervision on all areas are considered top priority.
- Regular drills are performed on our emergency procedures such as fire, bomb treat, armed robbery and evacuation procedure.
- All staff are aware of the positioning of the remote panic button for armed response as well as medical quick response with the "Fox security company"
- A medicine register is kept in the reception area and ALL medication is kept in a separate cupboard, marked "MEDICINE" completely out of reach of children, but accessible to the staff and our parents.
- The first aid box is kept up to date as well as positioned at an area which is easily accessible to teachers but out of reach to children.
- A child will only be allowed to leave our premises with the person/s listed on your contract of enrolment unless otherwise stated in writing via a whats app or sms message or email and accompanied by a copy of the person's ID document.

- HYGIENE

- Cleanliness & hygiene is of TOP priority & we pride ourselves hereon.
- As a preventative measure, our toys & furniture are spring cleaned on a weekly basis over & above our day to day cleaning regimes.